



Research & Quality Assurance Associate

12 Month Contract

Jewish Family & Child is a multi-service, client-centered agency, and a Children's Aid Society supporting the healthy development of individuals, children, and families; we are seeking a **Research & Quality Assurance Associate** to join our team.

IN THIS ROLE YOU WILL.....

- ❖ Provide support in creating and implementing strategies to address areas of concern arising from quality assurance findings.
- ❖ Provide support in the implementation of new database systems (e.g. Child Protection Integrated Network (CPIN) for the purposes of data validation and other continuous quality improvement activities.
- ❖ Develop partnerships and participate with academic, professional and Government institutions to promote JF&CS through joint ventures in research, program evaluation, publication of relevant findings and presentation of findings.
- ❖ Carry out Agency evaluation activities, including their development and implementation, reporting and knowledge dissemination, and application of findings for the purposes of continuous quality improvement.
- ❖ Provide support to service areas in program design, including the development of logic models, and synthesis of research evidence to inform program development.
- ❖ Perform other duties as assigned.

QUALIFICATIONS:

- ❖ Master's or Doctoral Degree in Applied Social Psychology/Psychology or in a related human services field
- ❖ Minimum of 5 years related research experience
- ❖ Prior experience in a non-profit social service setting will be considered an asset
- ❖ Strong experience in working with SPSS
- ❖ Knowledge of research/evaluation design and methods, both quantitative and qualitative
- ❖ Ability to compile information from multiple databases
- ❖ Proficiency in Microsoft Office package (Excel, Word) and Survey Monkey
- ❖ Knowledge of or interest in learning the theory, practice and current issues facing the social work profession within the context of the services offered at JF&CS
- ❖ Demonstrated ability in project management and ability to maintain standards with competing deadlines

If you are interested in applying for this position, please submit your résumé and cover letter to resumes@jfandcs.com. In the subject line of your email, please reference Research & Quality Assurance Associate. This position will remain active until it is filled.

JF&CS offers a competitive compensation and benefits package including dental, vision, and health coverage, a Healthcare Spending Account and a defined benefit pension plan. JF&CS offers a generous amount of vacation and sick days and are closed on most Jewish and all Statutory Holidays.

JF&CS is conveniently located at 4600 Bathurst Street in Toronto. On the premises you will find free parking, a daycare centre and a gym (with subsidized membership).

Jewish Family & Child is committed to the principle of equal opportunity in employment.

We thank all applicants for their interest; however, only those considered for an interview will be contacted.

To learn more about Jewish Family & Child, please visit: www.jfandcs.com | www.facebook.com/jfandcs